2016-17

STUDENT EMERGENCY FUND REQUEST FORM

Fax: 613-968-1038
E-mail: mdesnoo@hpedsb.on.ca

School:	**Principal:**
Superintendent:	**Office Contact:**

This is an **urgent situation**: ☐ Yes ☐ No

This SEF request is for;

☐ Food ☐ Medical needs ☐ Eyeglasses
☐ Clothing ☐ Transportation ☐ Other

Other sources of funds have been exhausted: ☐ Yes ☐ No
Long term support may be necessary: ☐ Yes ☐ No
**Contact Support Information attached for your/student's use. Please review.*

Nature of Request: **(Please do NOT list student's full name. For referencing, use the student's first name or, e.g., "a Grade 9 student")**

Amount Requested: $	**Requested by:**
Principal's Signature: *(*** Required)*	**Date:**

This form is to be forwarded by e-mail or fax to the attention of Maribeth deSnoo
A reply will be sent to you by return e-mail.

Approved: ☐	**Not Approved:** ☐
Executive Director:	
Date:	
For Office Use:	**Request No:**

Contacts to Access Potential Long-Term Support
Hastings County

Provision	General Information	Contact	Phone Number
Clothing:	Hastings County		613-771-9630 / 1-866-414-0300 After 4:30 & weekends: 613-968-6834 / 1-866-414-0300
Counselling:	Youthab	Days in schools: BSS - Fri. QSS - Thurs. CSS - Wed. SHAPE - Wed. CHSS - Mon. THS - Thurs. MSS - Tues.	613-969-0830 (Belleville Office) 613-332-5558 (Bancroft – leave message) 613-392-8317 (Trenton Office) 613-473-5255 (Madoc Office) 613-969-9765 (Transition Home Program)
Eye Glasses:	Hastings County		613-771-9630 / 1-866-414-0300 After 4:30 & weekends: 613-968-6834 / 1-866-414-0300
Food:	Hastings County		613-771-9630 / 1-866-414-0300 After 4:30 & weekends: 613-968-6834 / 1-866-414-0300
Housing:	Youthab	Ask for Intake Worker	613-969-9765 (Transition Home Program) 613-969-0830 (Belleville Office) 613-332-5558 (Bancroft – leave message) 613-392-8317 (Trenton Office) 613-473-5255 (Madoc Office)
Job/Work Connections:	Hastings County		613-771-9630 / 1-866-414-0300 After 4:30 & weekends: 613-968-6834 / 1-866-414-0300
Medical Assistance, Glasses, Prescriptions:	Hastings County		613-771-9630 / 1-866-414-0300 After 4:30 & weekends: 613-968-6834 / 1-866-414-0300

Additional short-term assistance:* ***Community Trust *(applicants can apply only once in a twelve month period)*
Assistance with – Rent/Heat/Hydro/Appliances, Groceries
Belleville: 613-962-3070 / Quinte West: 613-392-1387 x 2202 / Centre Hastings: 613-473-5258
North Hastings: 613-332-2504

In a case of* ***fire*, contact Hastings County Social Services.* ***Hastings County*** *families can contact: 613-771-9630 or 1-866-414-0300 after 4:30 & weekends: 613-968-6834 or 1-866-414-0300*

Contacts to Access Potential Long-Term Support
Prince Edward County

Provision	General Information	Contact	Phone Number
Clothing:	**Social Services** (**if meet 'financial need' requirements**)		613-476-2842 or 1-866-476-2842
Counselling:	**Youthhab** **Openline Openmind**	Belleville Office Mental Health & Addictions Crisis line	613-969-0830 613-310-OPEN (6736)
Food:	**Social Services** (**if meet 'financial need' requirements**) **United Church Food Bank** **Salvation Army** • **See below**	 Friday only 9 - noon	613-476-2842 or 1-866-476-2842 613-476-6050
Housing:	**Social Services** (**if meet 'financial need' requirements**) **Youthhab** **Salvation Army** • **See below**	 Belleville Office	613-476-2842 or 1-866-476-2842 613-969-0830
Job/Work Connections:	**Social Services** (**if meet 'financial need' requirements**) **Job Connect**	 Picton – Wed. 9 -12:00 Belleville - Mon - Fri, 8:30 - 4:30, - Wed - 6:00	613-476-2842 or 1-866-476-2842 613-476-2842 ext. 0 613-966-0205
Medical Assistance, Glasses, Prescriptions	**Social Services** (**if meet 'financial need' requirements**)		613-476-2842 or 1-866-476-2842

*****Emergency Assistance (Basic Needs and / or shelter) may be available:***

Salvation Army 613-476-5404 (Tues., Wed., Thurs.) or 476-3159

Prince Edward - Lennox & Addington Social Services – 613- 476-2842 ext.0
Office hours: 8:30 - 12:00 & 1:00 - 4:30