

Hastings and Prince Edward District School Board

2014 - 2015 BUDGET

prepared June 2014

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DWAYNE INCH, Chair of the Board

MANDY SAVERY-WHITEWAY, Director of Education

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**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
BOARD OF TRUSTEES FOR 2010 TO 2014**

CHAIR

Dwayne Inch South Prince Edward

VICE-CHAIR

Dave Patterson Belleville/Thurlow

TRUSTEES

Mike Brant Tyendinaga/Mohawk Territory

Samuel Clements, P.Eng Trenton/CFB Trenton

Jennifer Cobb North Prince Edward

Bonnie Danes Centre Hastings

Thelma Goodfellow South East Hastings

Mary Hall, B.Sc.(Hon)..... Belleville/Thurlow

Lucille Kyle North Hastings

Jim Williams Sidney/Frankford

SENIOR ADMINISTRATION

Mandy Savery-Whiteway Director of Education and Secretary of the Board

Mark Fisher Superintendent of Education – School Climate & Student Well-Being and Schools

Trish Fitzgibbon Superintendent of Education - Human Resources Support Services and Schools

Tina Jones Student Success Lead

Kelvin MacQuarrie Senior Information and Technology Services Officer

Leslie Miller Superintendent of Business Services and Treasurer of the Board

Cathy Portt..... Superintendent of Education - Curriculum Services and Schools

June Rogers Superintendent of Education - Special Education Services and Schools

Nick Pfeiffer Controller of Facility Services

BOARD PROFILE

• Student enrolment	Elementary.....	10,151
	Secondary.....	4,951
	Adult/Continuing Education.....	116
		15,218
• School facilities	Elementary.....	39
	Secondary.....	9
		48
• Board staff (full-time equivalent).....		1,705
• Trustees (9 elected, one appointed).....		10
• Elector population.....		110,321
• Jurisdiction area (square kilometres).....		7,221
• Transportation (approximate)	Students transported – as at September 2014.....	30,848 *
	Contracted operators – as at September 2014.....	39 *
	Daily kilometres travelled – as at September 2014.....	87,563 *

Hastings and Prince Edward District School Board is a member of Tri-Board Student Transportation Services Consortium along with Algonquin and Lakeshore Catholic District School Board and Limestone District School Board. Tri-Board Student Transportation Services Consortium administers bus routes for both public and Catholic students residing in Frontenac, Hastings and Prince Edward, and Lennox and Addington counties.

* These represent totals for the entire Tri-board area. Of the 30,848 students transported, 10,172 are Hastings and Prince Edward District School Board students.

EXECUTIVE SUMMARY

Background

On March 27, 2014 the Ministry of Education released details of the 2014-2015 Grants for Student Needs (GSN). The provincial government indicated that the total GSN funding for the province is projected to be \$22.53 Billion, an increase of about 3.1% over 2013-2014. The majority of the increase reflects the integration of full day kindergarten (FDK) funding into the GSN. Previously this funding had been allocated to boards through other education program grants. Consistent with prior years, individual board funding levels will reflect local enrolment fluctuations.

The Ministry has also initiated a new funding model for the special education high needs amount. The new model is designed to be financially neutral on a provincial basis and is planned to be phased-in over a four-year period. The board does not expect to be significantly impacted by this change in 2014-2015.

The 2014-2015 school year marks the full implementation of full day kindergarten as the standard core education program for four and five year old students. All students enrolled in kindergarten will now be recognized as full time pupils of the board. The Hastings and Prince Edward District School Board looks forward to offering programming to 1820 FDK students this fall. The total number of students enrolled in elementary schools is expected to remain relatively flat to September 2013.

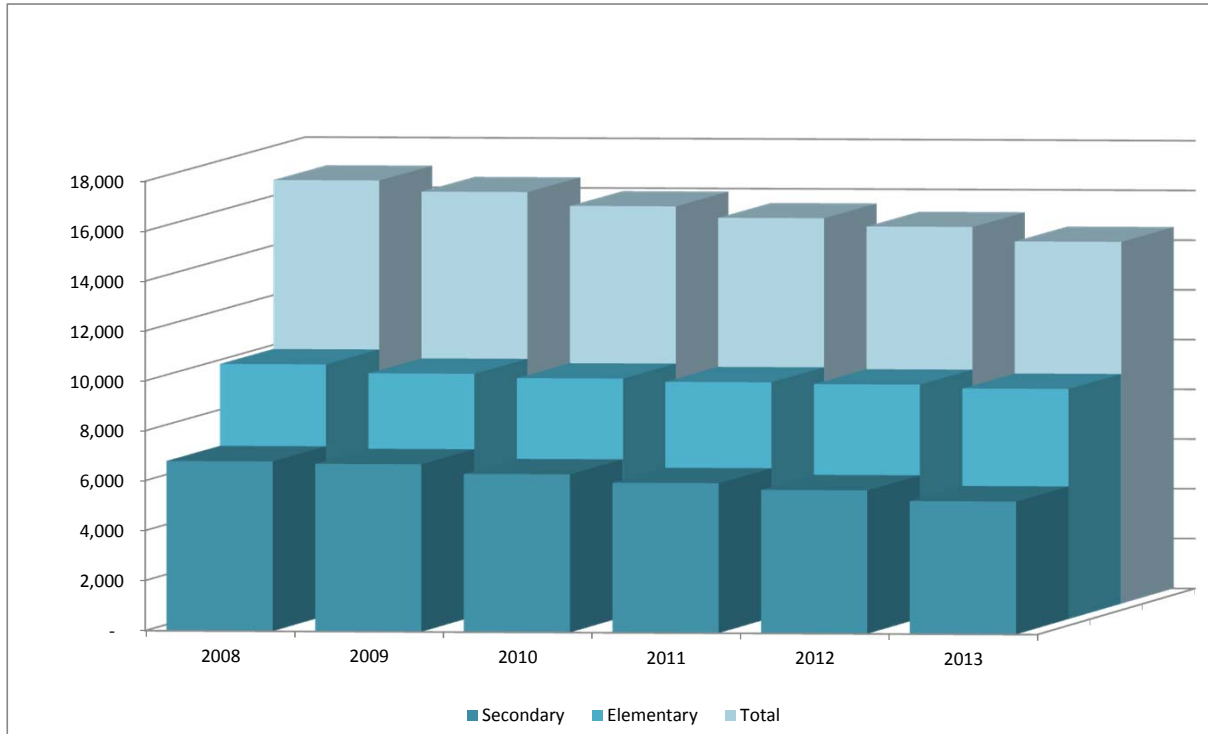
The board's secondary schools are expected to see a further decline in student enrolment of approximately 280 students as the lower enrolments experienced in elementary schools in past years moves into the secondary schools. This decline is projected to continue for the next couple of years before it will stabilize.

The board is projecting a balanced budget for 2014-2015 with no draw on the limited accumulated surplus. This financial position reflects the boards' ongoing commitment to the work of re-aligning operational costs to available resources. Capital project opportunities for the consolidation of school space will assist the board's efforts to improve baseline operational costs on a sustainable basis. With secondary enrolment decline not yet stabilized, additional work remains to ensure operational costs are in line with available provincial funding.

The 2014-2015 budget continues to support the board's system priorities in support of student achievement while maintaining the fiscal integrity of its operations. While additional work is necessary in the future, the Budget Committee is pleased with the progress made in aligning operational costs with available funding.

Details of the budget are summarized on the following pages.

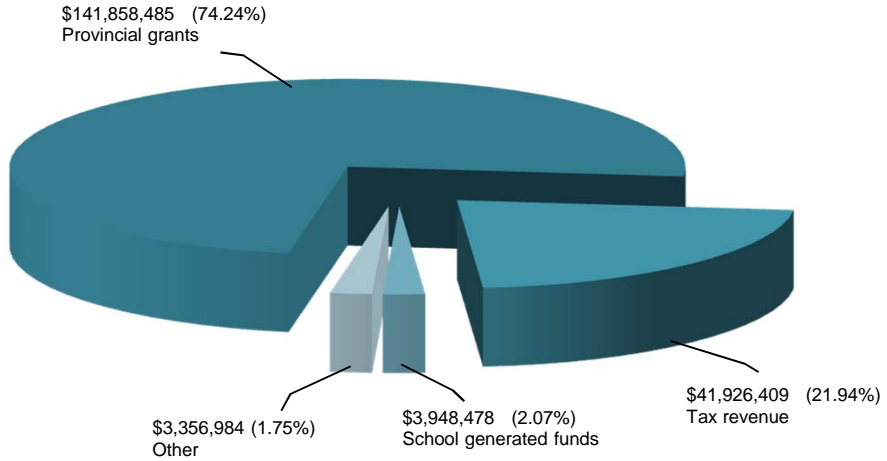
ENROLMENTS (2008 - 2013)



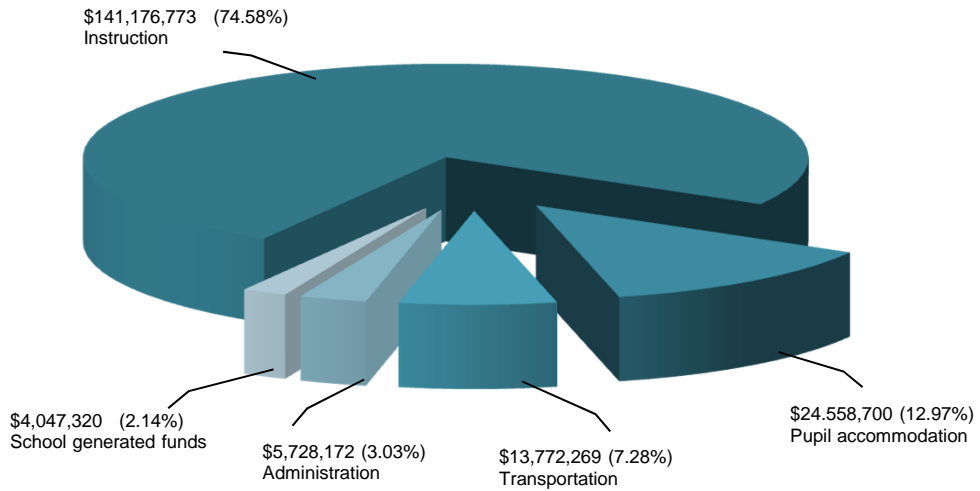
	2008	2009	2010	2011	2012	2013
Elementary	10,077	9,725	9,558	9,434	9,367	9,219
Secondary	6,790	6,700	6,319	5,990	5,730	5,308
Total	16,867	16,425	15,877	15,424	15,097	14,526

Figures shown are October 31st full-time equivalents.

SOURCES OF REVENUE
BASED ON 2014-2015 BUDGET OF \$191,090,356



OPERATING EXPENSES
BASED ON 2014-2015 BUDGET OF \$189,283,234



CONSOLIDATED STATEMENT OF OPERATIONS

Revenues	2012-2013 Actual	2013-2014 Estimates	2014-2015 Estimates
Provincial Funding	131,538,894	128,532,798	134,319,819 *
Provincial Grants - Other	6,562,351	8,766,920	1,395,595
Local Taxation	41,919,113	41,938,098	41,926,409 *
School Generated Funds	3,202,888	4,697,000	3,948,478
Federal Grants and Fees	1,652,775	1,448,459	1,408,124
Investment Income	100,899	50,000	80,000
Other Revenues - School boards	8,790	10,000	8,700
Other Fees and Revenues	2,135,578	1,968,865	1,860,160
Amortization of DCC	5,684,466	6,370,047	6,143,071
	\$ 192,805,754	\$ 193,782,187	\$ 191,090,356
Expenses			
Instruction	142,288,516	140,515,705	141,176,773
Administration	5,824,663	5,896,186	5,728,172
Transportation	13,144,193	13,529,223	13,772,269
Pupil Accommodation	24,290,567	27,312,614	24,558,700
School Generated Funds	3,316,924	4,697,000	4,047,320
	\$ 188,864,863	\$ 191,950,728	\$ 189,283,234
Sub Total	3,940,891	1,831,459	1,807,122
Appropriated for Employee Future Benefits and Vacation Accrual	1,671,167	1,831,459	1,807,122
Surplus/(Deficit) For Compliance	\$ 2,269,724	\$ -	\$ -
* Total Grants for Student Needs:	\$ 134,319,819	+ \$ 41,926,409	= \$ 176,246,228

GRANTS FOR STUDENT NEEDS

	<u>2012-2013 Actual</u>	<u>2013-2014 Estimates</u>	<u>2014-2015 Estimates</u>
Pupil Foundation Grant	76,964,791	73,841,308	79,250,208
School Foundation Grant	12,789,634	12,302,929	12,379,504
Special Education	21,289,363	21,136,913	21,754,037
School Operations	16,864,434	16,879,104	17,103,911
Transportation	13,809,200	13,678,934	13,772,269
Teacher Qualifications and Experience	14,417,872	14,048,047	14,766,459
Board Administration and Governance	4,711,902	4,638,704	4,785,827
School Renewal	4,945,076	4,931,505	5,944,484
Debt Repayment (Interest Portion)	1,670,829	1,749,810	1,696,225
Learning Opportunities	2,670,557	2,467,772	2,603,526
Remote and Rural/Distant Schools	3,043,009	3,095,373	3,042,275
Language Allocation	1,844,644	1,759,644	1,672,045
Declining Enrolment Grant	938,730	927,667	1,154,307
Continuing Education	480,217	473,315	532,918
Program Enhancement	102,874	-	-
First nation, Metis and Inuit	999,798	941,059	972,314
Savings from strike or Lockout	(246,735)		
	314,883	305,698	309,684
Community Use	245,112	246,990	241,817
Short Term Interest on Capital	168,990	242,000	114,140
Restraint Savings	(137,145)	(137,145)	(137,145)
Sub total	\$ 177,888,035	\$ 173,529,627	\$ 181,958,805
Less Tangible Capital Assets	(1,242,654)	(1,283,600)	(1,208,600)
Less School Renewal Capital & Interest	(3,187,374)	(1,775,131)	(4,503,977)
Total	<u>\$ 173,458,007</u>	<u>\$ 170,470,896</u>	<u>\$ 176,246,228</u> *

* Represents the sum of Provincial Funding and Local Taxation on Consolidated Statement of Operations

STATEMENT OF EXPENSES

Expense Categories	Salaries and Wages	Employee Benefits	Staff Development	Supplies and Services	Interest Charges on Capital	Rental Expense	Fees & Contract. Services	Other	Amortization and Write Downs & Net loss on disposal	Total Expenses
INSTRUCTION										
Classroom Teachers	81,672,791	9,039,840	-	-	-	-	-	-	-	90,712,631
Supply Teachers	3,444,243	467,039	-	-	-	-	-	-	-	3,911,282
Teacher Assistants	9,248,908	2,368,444	-	-	-	-	-	-	-	11,617,352
Early Childhood Educator	2,390,448	560,856	-	-	-	-	-	-	-	2,951,304
Textbooks/Supplies	-	-	-	3,248,171	-	268,000	66,800	4,000	-	3,586,971
Computers	-	-	-	948,000	-	-	-	-	-	948,000
(Para)Professionals/Technicians	3,257,209	829,609	-	158,590	-	5,000	104,112	-	-	4,354,520
Library/Guidance	2,575,953	386,653	-	-	-	-	-	-	-	2,962,606
Staff Development	750,386	10,988	532,032	-	-	-	-	-	-	1,293,406
Department Heads	370,000	-	-	-	-	-	-	-	-	370,000
Principals and Vice-Principals	7,206,677	684,830	10,000	63,500	-	-	-	-	-	7,965,007
School Office	3,718,383	891,780	32,900	896,690	-	-	200,000	-	-	5,739,753
Coordinators and Consultants	2,606,156	341,470	-	123,475	-	-	10,099	-	-	3,081,200
Continuing Educator	480,655	65,321	-	27,650	-	5,000	-	-	-	578,626
Amortization and Write Downs	-	-	-	-	-	-	-	-	1,104,115	1,104,115
Loss on disposal of TCA and assets held for sale	-	-	-	-	-	-	-	-	-	-
Instruction Subtotal	117,721,809	15,646,830	574,932	5,466,076	-	278,000	381,011	4,000	1,104,115	141,176,773
ADMINISTRATION										
Trustees	104,741	2,700	32,500	43,840	-	-	-	-	-	183,781
Directors/Supervisory Officers	999,025	117,452	11,500	43,420	-	-	-	9,000	-	1,180,397
Board Administration	2,409,009	541,730	95,300	565,232	-	24,800	414,600	142,930	-	4,193,601
Amortization and Write Downs	-	-	-	-	-	-	-	-	170,393	170,393
Loss on disposal of TCA and assets held for sale	-	-	-	-	-	-	-	-	-	-
Administration Subtotal	3,512,775	661,882	139,300	652,492	-	24,800	414,600	151,930	170,393	5,728,172
TRANSPORTATION										
Pupil Transportation	-	-	-	-	-	-	13,652,269	-	-	13,652,269
Transportation-Provincial Schools	-	-	-	-	-	-	120,000	-	-	120,000
Amortization and Write Downs	-	-	-	-	-	-	-	-	-	-
Loss on disposal of TCA and assets held for sale	-	-	-	-	-	-	-	-	-	-
Transportation Subtotal	-	-	-	-	-	-	13,772,269	-	-	13,772,269
PUPIL ACCOMMODATION										
School Operations/Maintenance	7,410,997	1,937,118	20,800	5,929,910	-	-	817,500	-	-	16,116,325
School Renewal Expense	-	-	-	1,557,247	1,747,934	-	-	-	-	3,305,181
Other Pupil Accommodation	-	-	-	-	-	-	-	-	-	-
Amortization and Write Downs	-	-	-	-	-	-	-	-	5,137,194	5,137,194
Loss on disposal of TCA and assets held for sale	-	-	-	-	-	-	-	-	-	-
Pupil Accommodation Subtotal	7,410,997	1,937,118	20,800	7,487,157	1,747,934	-	817,500	-	5,137,194	24,558,700
OTHER										
School Generated Funds	-	-	-	4,047,320	-	-	-	-	-	4,047,320
Other Non-Operating Expenses	-	-	-	-	-	-	-	-	-	-
Amortization and Write Downs	-	-	-	-	-	-	-	-	-	-
Loss on disposal of TCA and assets held for sale	-	-	-	-	-	-	-	-	-	-
Provision for contingencies	-	-	-	-	-	-	-	-	-	-
Subtotal - Other	-	-	-	4,047,320	-	-	-	-	-	4,047,320
TOTAL EXPENSES	128,645,581	18,245,830	735,032	17,653,045	1,747,934	302,800	15,385,380	155,930	6,411,702	189,283,234

CAPITAL EXPENDITURES SUMMARY

	<u>2012-2013 Actual</u>	<u>2013-2014 Estimates</u>	<u>2014-2015 Estimates</u>
Minor Capital Assets (Furniture, computers, vehicles)	1,283,600	1,283,600	1,208,600
Land, Buildings, Construction in Progress			
Full Day Kindergarten	6,422,039	6,453,193	-
Other (short term Interest on capital projects)	440,399	242,000	114,140
New Stirling and Tweed Schools	15,605,258	-	-
Stirling Day Care			700,000
Queen Elizabeth - Trenton			3,400,000
Prince Charles Trenton	-	700,000	-
Harmony Public School	-	9,421,149	-
Harry J. Clarke Public School	-	867,719	-
School Condition Improvement	-	1,533,131	2,548,496
School Renewal	-	-	1,841,341
	<u>\$ 23,751,296</u>	<u>\$ 20,500,792</u>	<u>\$ 9,812,577</u>

ACCUMULATED SURPLUS/DEFICIT

	Balance at Sept 1, 2014	Transfer to committed capital	In-Year Increase (+) / Decrease (-)	Balance at Aug 31, 2015
Available for Compliance - Unappropriated				
Operating Accumulated Surplus	2,876,768	-	(7,000)	2,869,768
Total - Unappropriated	2,876,768	-	(7,000)	2,869,768
Available for Compliance - Internally Appropriated				
Retirement Gratuities	-	-	-	-
WSIB	633,075	-	7,000	640,075
School Renewal (previously included in pupil accommodation debt reserve)	-	-	-	-
Amounts previously included in pupil accommodation debt reserves that are not related to NPP or School Renewal	-	-	-	-
Other Purposes - Operating	-	-	-	-
Future Benefits	-	-	-	-
Committed Sinking Fund interest earned	-	-	-	-
Committed Capital Projects	-	-	-	-
Other Purposes - Capital	-	-	-	-
Committed Capital Projects	-	-	-	-
Total - Internally Appropriated	633,075	-	7,000	640,075
Total Accumulated Surplus / (Deficit) Available for Compliance	3,509,843	-	-	3,509,843
Unavailable for Compliance				
Employee Future Benefits - retirement gratuity liability .	(19,451,993)	-	1,870,384	(17,581,609)
Employee Future Benefits - Early Retirement Incentive Plan .	-	-	-	-
Employee Future Benefits - Retirement Health, Dental, Life Insurance Plans etc.	(341,522)	-	42,690	(298,832)
Employee Future Benefits - other than those above	(997,182)	-	(12,501)	(1,009,683)
Interest to be Accrued	(499,292)	-	5,391	(493,901)
School Generated Funds	1,964,950	-	(98,842)	1,866,108
Revenues recognized for land	173,733	-	-	173,733
Total Accumulated Surplus / (Deficit) Unavailable for Compliance	(19,151,306)	-	1,807,122	(17,344,184)
Total Accumulated Surplus/(Deficit)	(15,641,463)	-	1,807,122	(13,834,341)

STAFFING BY PROGRAMS - 2014-2015

Regular Program Staffing

Report staffing based on FTE as of October 31 (One decimal)

STAFFING	Elementary	Secondary	Total Regular Program
CLASSROOM INSTRUCTION			
Classroom Teachers - Other than included elsewhere	523.2	293.6	815.0
Classroom Teachers - French - Extended and Immersion			
Classroom Teachers - Other School Based or Specialist or Resource Teachers			
Classroom Teachers - Art (Elementary)			
Classroom Teachers - Music (Elementary)			
Classroom Teachers - Drama (Elementary)			
Classroom Teachers - Physical Education (Elementary)			
Classroom Teachers - French - Core (Elementary)			
Classroom Teachers - Other Specialist Teachers (Elementary)			
Classroom Teachers - Student Success Teachers (Secondary)			
Classroom Teachers - Resource Teachers and Other			
Classroom Teachers - Principals (Instruction Time Only)	1.0		1.0
Classroom Teachers - Vice-Principals (Instruction Time Only)	5.3		5.3
Classroom Teachers - Care and Treatment and Correctional Facilities			
Total Classroom Instruction Staff	529.5	293.6	823.1
TEACHER ASSISTANTS AND EARLY CHILDHOOD EDUCATORS			
Teacher Assistants (General)			
Early Childhood Educators	64.0		64.0
Care and Treatment and Correctional Facilities Assistants			
STUDENT SUPPORT - PROFESSIONALS, PARAPROFESSIONALS AND TECHNICIANS			
Student Support Staff - Social Services			
Student Support Staff - Child & Youth workers	9.5	9.2	18.7
Student Support Staff - Speech Services			
Student Support Staff - Psychological Services			
Student Support Staff - Attendance Counselling	1.0	1.0	2.0
Student Support Staff - Lunchroom or Noon Hour or Bus or Yard Supervision	1.0	7.2	8.2
Student Support Staff - Computer and Other Technical Services	10.5	10.5	21.0
Student Support Staff - Clerical and Secretarial			
Student Support Staff - Other Prof and Paraprof, Teachers or Teacher Assistants	1.0		1.0
LIBRARY AND GUIDANCE			
Library and Guidance Staff - Library Teachers	1.0	8.0	9.0
Library and Guidance Staff - Guidance Teachers		12.7	12.7
Library and Guidance Staff - Library technicians	14.9	1.6	16.5
Library and Guidance Staff - Other			
SCHOOL ADMINISTRATION			
School Administration Staff - Principals (Administrative Time)	35.5	8.0	43.5
School Administration Staff - Vice-Principals (Administrative Time)	8.7	9.0	17.7
School Administration Staff - Department Heads (Release Time)			
School Administration Staff - Clerical and Secretarial	50.4	28.9	79.3
COORDINATORS AND CONSULTANTS			
Staff - Coordinators and Consultants	6.5	10.2	16.7
Coordinators and Consultants Staff - Clerical and Secretarial			
TOTAL	733.5	399.9	1,133.4

STAFFING BY PROGRAMS - 2014-2015

Special Education/Total Staffing

Report staffing based on FTE as of October 31 (One decimal)

STAFFING	Special Education - Elementary	Special Education - Secondary	Continuing Ed, Summer School & Adult Day School	Other
CLASSROOM INSTRUCTION				
Classroom Teachers - Other than included elsewhere	59.4	32.4		
Classroom Teachers - French - Extended and Immersion				
Classroom Teachers - Other School Based or Specialist or Resource Teachers				
Classroom Teachers - Art (Elementary)				
Classroom Teachers - Music (Elementary)				
Classroom Teachers - Drama (Elementary)				
Classroom Teachers - Physical Education (Elementary)				
Classroom Teachers - French - Core (Elementary)				
Classroom Teachers - Other Specialist Teachers (Elementary)				
Classroom Teachers - Student Success Teachers (Secondary)				
Classroom Teachers - Resource Teachers and Other	4.0			
Classroom Teachers - Principals (Instruction Time Only)				
Classroom Teachers - Vice-Principals (Instruction Time Only)				
Classroom Teachers - Care and Treatment and Correctional Facilities	3.6	1.0		
Total Classroom Instruction Staff	67.0	33.4	-	
TEACHER ASSISTANTS AND EARLY CHILDHOOD EDUCATORS				
Teacher Assistants (General)	151.2	76.9		
Early Childhood Educators				
Care and Treatment and Correctional Facilities Assistants	2.7			
STUDENT SUPPORT - PROFESSIONALS, PARAPROFESSIONALS AND TECHNICIANS				
Student Support Staff - Social Services				
Student Support Staff - Child & Youth workers				
Student Support Staff - Speech Services	1.0	1.0		
Student Support Staff - Psychological Services	1.5	1.5		
Student Support Staff - Attendance Counselling				
Student Support Staff - Lunchroom or Noon Hour or Bus or Yard Supervision				
Student Support Staff - Computer and Other Technical Services	1.5	1.0		
Student Support Staff - Clerical and Secretarial				4.0
Student Support Staff - Other Prof and Paraprof, Teachers or Teacher Assistants				
LIBRARY AND GUIDANCE				
Library and Guidance Staff - Library Teachers				
Library and Guidance Staff - Guidance Teachers				
Library and Guidance Staff - Library technicians				
Library and Guidance Staff - Other				
SCHOOL ADMINISTRATION				
School Administration Staff - Principals (Administrative Time)				
School Administration Staff - Vice-Principals (Administrative Time)				
School Administration Staff - Department Heads (Release Time)				
School Administration Staff - Clerical and Secretarial				
COORDINATORS AND CONSULTANTS				
Staff - Coordinators and Consultants	7.0	1.0	1.0	
Coordinators and Consultants Staff - Clerical and Secretarial				4.9
TOTAL	231.9	114.8	1.0	8.9

STAFFING - 2014-2015
Administration, Transportation & School Operations Staffing

Report staffing based on FTE as of October 31 (One decimal)

STAFFING	Elementary	Secondary	Managerial or Professional	Clerical or Secretarial or Technical and Specialized	Other
ADMINISTRATION AND GOVERNANCE					
Admin & Govern Staff - Trustees					10.0
Admin & Govern Staff - Directors and Supervisory Officers					6.0
Admin & Govern Staff - Directors Office			3.0	1.0	
Admin & Govern Staff - Finance			2.0	4.0	
Admin & Govern Staff - Procurement			1.0	2.0	
Admin & Govern Staff - Human Resource Administration			2.0	9.0	
Admin & Govern Staff - Payroll Administration			1.0	4.0	
Admin & Govern Staff - Administration, Other Support and Non-staff					
Admin & Govern Staff - Information Technology Administration			0.5	2.5	
Admin & Govern Staff - Other			2.0	2.4	
PUPIL TRANSPORTATION					
Pupil Transportation Staff - Managerial or Professional					
Pupil Transportation Staff - Clerical and Secretarial					
Pupil Transportation Staff - Technical and Specialized or Bus Drivers					
Pupil Transportation Staff - Transportation Assistants					
SCHOOL OPERATIONS					
School Operations Staff - Managerial or Professional			8.0		
School Operations Staff - Clerical and Secretarial				3.0	
School Operations Staff - Custodial Staff	76.5	59.0			
School Operations Staff - Maintenance	8.0	8.0			
OTHER NON-OPERATING - ALL STAFF					
Other Non-Operating - All Staff					
Total Admin., Trans. & School Ops. Staffing	84.5	67.0	19.5	27.9	16.0

Total Regular Program Staffing (page 12)	1,133.4
Total Special Education and Continuing Education Staffing (page 13)	356.6
Total Admin., Trans. & School Ops. Staffing (page 14)	214.9
TOTAL STAFFING	1,704.90