



Hastings and Prince Edward District School Board

2016 - 2017 BUDGET

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DWAYNE INCH, Chair of the Board

MANDY SAVERY-WHITEWAY, Director of Education

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**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
BOARD OF TRUSTEES**

CHAIR

Dwayne Inch South Prince Edward

VICE-CHAIR

Lucille Kyle North Hastings

TRUSTEES

Tom Biniaris Trenton and CFB Trenton

Mike Brant Tyendinaga Mohawk Territory

Justin Bray Southeast Hastings

Jennifer Cobb North Prince Edward

Bonnie Danes Centre Hastings

Mary Hall Belleville/Thurlow

Dave Patterson Belleville/Thurlow

Jim Williams Sidney and Frankford

SUPERVISORY OFFICERS

Mandy Savery-Whiteway Director of Education and Secretary of the Board

Colleen DeMille Superintendent of Education – Special Education Services and Schools

Mark Fisher Superintendent of Education – School Climate & Student Well-Being and Schools

Trish FitzGibbon Superintendent of Education - Human Resources Support Services and Schools

Dave Rutherford Superintendent of Business Services and Treasurer of the Board

Cathy Portt..... Superintendent of Education - Curriculum Services and Schools

BOARD PROFILE

• Student enrolment	Elementary.....	10,126
	Secondary.....	4,453
	Adult/Continuing Education.....	115
		14,694
• School facilities	Elementary.....	38
	Secondary.....	9
		47
• Board staff (full-time equivalent)		1,653
• Trustees (9 elected, one appointed, and two appointed students)		12
• Elector population		109,463
• Jurisdiction area (square kilometres).....		7,221
• Transportation (approximate)	Students transported – as at June 2016.....	9,787
	Contracted operators – as at June 2016 (excluding taxis).....	14
	Daily kilometres travelled – as at June 2016	21,653

Hastings and Prince Edward District School Board is a member of Tri-Board Student Transportation Services Consortium along with Algonquin and Lakeshore Catholic District School Board and Limestone District School Board. Tri-Board Student Transportation Services Consortium administers bus routes for both public and Catholic students residing in Frontenac, Hastings and Prince Edward, and Lennox and Addington counties. The information detailed above is for Hastings and Prince Edward District School Board students only.

EXECUTIVE SUMMARY

On March 24, 2016 the Ministry of Education released details of the 2016-2017 Grants for Student Needs (GSN). Funding formula changes and enrolment decline will continue to impact the board, creating ongoing financial challenges.

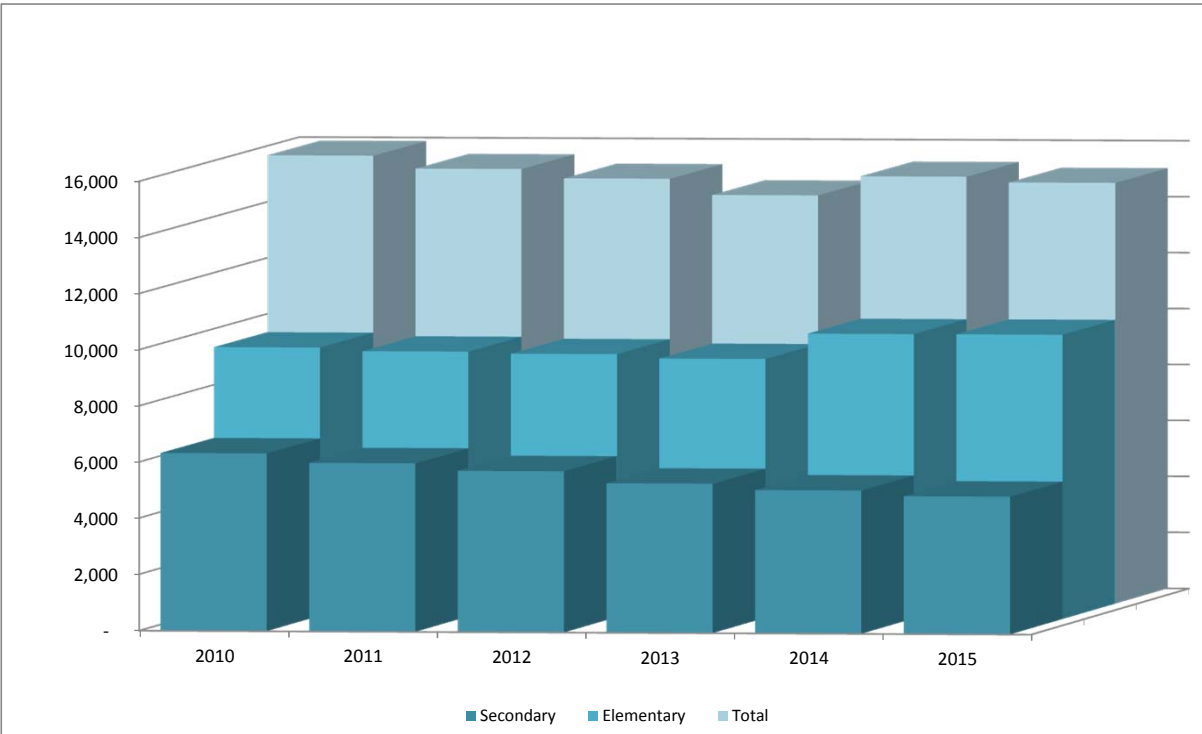
Enrolment Projections			
	2015-2016	2016-2017	Enrolment change
Elementary	10,131	10,126	(5)
Secondary	4,777	4,682	(95)
TOTAL	14,908	14,808	(100)

Ongoing implementation of GSN reforms continued in 2016-17. It will be the second year of a three year phase-in of School Board Efficiencies and Modernization measures. These measures result in reductions to top-up funding, the declining enrolment grant and the geographic circumstances grant. These changes, as a whole, encourage boards to focus on using education resources and facilities for the benefit of students rather than to support surplus school space..

The projected operating deficit of \$360,139 will be monitored throughout 2016-2017 with the goal to eliminate all or as much as possible before the end of the year. Ministry capital funding in 2016-2017 will support the completion of the new Trent River Public School as well as the addition and renovations at Marmora Senior Public School.

Details of the budget are summarized on the following pages reflecting financial information, projected staffing and enrolment data available at the time the budget was passed on June 20, 2016.

ENROLMENTS (2010 - 2015)

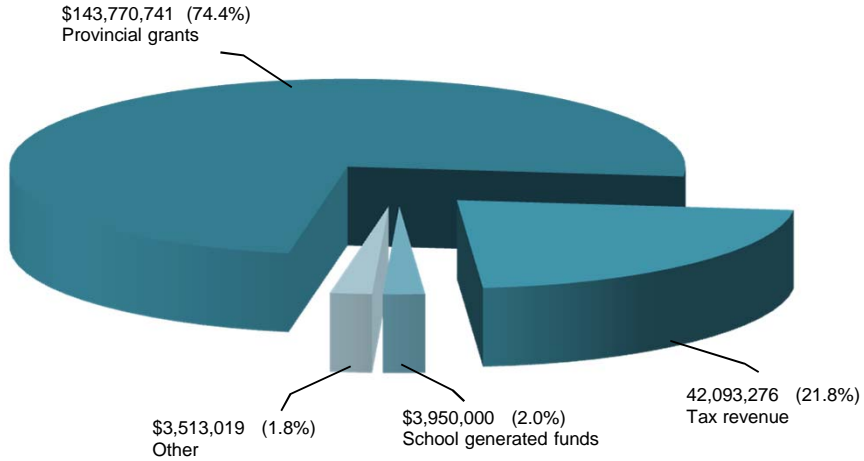


	2010	2011	2012	2013	2014	2015
Elementary	9,558	9,434	9,367	9,219	10,128	10,128
Secondary	6,319	5,990	5,730	5,308	5,087	4,891
Total	15,877	15,424	15,097	14,526	15,215	15,019

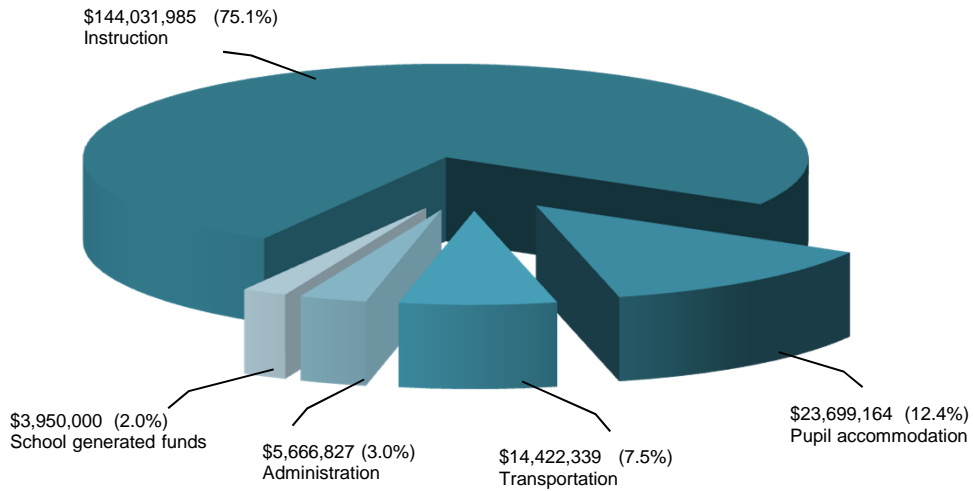
Figures shown are October 31st full-time equivalents.

2014 elementary enrolments reflect full implementation of FDK.

SOURCES OF REVENUE
BASED ON 2016-2017 BUDGET OF \$193,327,036



OPERATING EXPENSES
BASED ON 2016-2017 BUDGET OF \$191,770,315



CONSOLIDATED STATEMENT OF OPERATIONS

Revenues	2014-2015 Actual	2015-2016 Estimates	2016-2017 Estimates
Provincial Funding	143,425,954	139,890,486	142,317,548
Local Taxation	42,070,155	41,829,377	42,093,276
Total Grants for Student Needs	185,496,109	181,719,863	184,410,824
Provincial Grants - Other	2,834,360	1,695,830	1,453,193
Federal Grants and Fees	1,661,219	1,682,219	1,594,094
Other Fees and Revenues	2,029,562	2,055,798	1,918,925
School Generated Funds	3,750,715	3,948,478	3,950,000
	\$ 195,771,965	\$ 191,102,188	\$ 193,327,036
 Expenses			
Instruction	145,322,828	142,453,564	144,031,985
Administration	5,570,689	5,668,756	5,666,827
Transportation	13,516,036	12,975,218	14,422,339
Pupil Accommodation	26,986,659	24,143,098	23,699,164
School Generated Funds	3,805,254	3,948,478	3,950,000
	\$ 195,201,466	\$ 189,189,114	\$ 191,770,315
 Sub Total	570,499	1,913,074	1,556,721
 Appropriated for Employee Future Benefits and Other	2,236,898	1,913,074	1,916,860
 Surplus/(Deficit) For Compliance	\$ (1,666,399)	\$ -	\$ (360,139)

GRANTS FOR STUDENT NEEDS

	<u>2014-2015 Actual</u>	<u>2015-2016 Estimates</u>	<u>2016-2017 Estimates</u>
Pupil Foundation Grant	79,624,211	78,495,404	78,335,882
School Foundation Grant	12,429,330	12,161,184	12,207,042
Special Education	21,880,970	21,565,003	21,851,152
School Operations	17,201,281	16,946,132	16,926,504
Transportation	13,420,276	13,699,675	13,756,631
Qualifications and Experience	14,672,562	15,450,928	16,146,934
Board Administration and Governance	4,963,272	4,770,351	5,069,910
School Renewal	3,413,053	3,325,884	3,267,966
Debt Repayment (Interest Portion)	1,809,146	1,765,312	1,753,146
Capital Grant	8,618,859	6,297,937	6,712,370
Learning Opportunities	2,620,755	2,588,257	2,857,101
Remote and Rural/Distant Schools	3,033,215	2,557,485	2,037,352
Language Allocation	1,817,344	1,813,409	1,882,124
Declining Enrolment Grant	1,070,955	370,959	262,676
Continuing Education	562,917	504,884	546,396
First Nation, Metis and Inuit	1,038,992	967,065	1,635,485
Safe Schools	310,396	304,149	302,131
Community Use	241,817	237,231	236,153
Trustee Association Fee	-	43,316	43,316
Restraint Savings	(137,145)	(137,145)	(137,145)
Sub total	<u>\$ 188,592,206</u>	<u>\$ 183,727,420</u>	<u>\$ 185,693,126</u>
Less Tangible Capital Assets	(1,131,725)	(107,636)	(77,636)
Less School Renewal Capital & Interest	<u>(1,964,372)</u>	<u>(1,899,921)</u>	<u>(1,204,666)</u>
Total	<u><u>\$ 185,496,109</u></u>	<u><u>\$ 181,719,863</u></u>	<u><u>\$ 184,410,824</u></u>

STATEMENT OF EXPENSES

Expense Categories	Salaries and Wages	Employee Benefits	Staff Development	Supplies and Services	Interest Charges on Capital	Rental Expense	Fees & Contract. Services	Other	Amortization and Write Downs & Net loss on disposal	Total Expenses
INSTRUCTION										
Classroom Teachers	84,947,138	9,286,905								94,234,043
Supply Teachers	3,861,217	533,610								4,394,827
Teacher Assistants	8,731,355	2,240,043								10,971,398
Early Childhood Educator	2,765,637	687,207								3,452,844
Textbooks/Supplies				2,856,981		229,000	237,000	4,000		3,326,981
Computers				808,598						808,598
(Para)Professionals/Technicians	3,226,421	812,826		117,800		5,000	40,612			4,202,659
Library/Guidance	2,381,961	346,285								2,728,246
Staff Development	660,667	11,378	368,987							1,041,032
Department Heads	382,574									382,574
Principals and Vice-Principals	7,136,265	660,850		46,500						7,843,615
School Office	3,597,608	894,356	33,500	948,190			225,000			5,698,654
Coordinators and Consultants	2,955,950	381,526		86,525			10,099			3,434,100
Continuing Educator	472,024	63,979		23,150		5,000				564,153
Amortization and Write Downs									948,261	948,261
Loss on disposal of TCA and assets held for sale										
Instruction Subtotal	121,118,817	15,918,965	402,487	4,887,744		239,000	512,711	4,000	948,261	144,031,985
ADMINISTRATION										
Trustees	104,136	2,700	25,000	41,650				43,316		216,802
Directors/Supervisory Officers	978,964	114,205	12,500	37,900				10,000		1,153,569
Board Administration	2,359,867	533,703	84,500	521,045		18,800	540,835	121,160		4,179,910
Amortization and Write Downs									116,546	116,546
Loss on disposal of TCA and assets held for sale										
Administration Subtotal	3,442,967	650,608	122,000	600,595	-	18,800	540,835	174,476	116,546	5,666,827
TRANSPORTATION										
Pupil Transportation							14,312,454			14,312,454
Transportation-Provincial Schools							109,885			109,885
Amortization and Write Downs										
Loss on disposal of TCA and assets held for sale										
Transportation Subtotal							14,422,339			14,422,339
PUPIL ACCOMMODATION										
School Operations/Maintenance	6,636,104	1,770,354	30,800	4,923,790		1,000	604,500			13,966,548
School Renewal Expense				2,200,000						2,200,000
Other Pupil Accommodation					1,616,421					1,616,421
Amortization and Write Downs									5,916,195	5,916,195
Loss on disposal of TCA and assets held for sale										
Pupil Accommodation Subtotal	6,636,104	1,770,354	30,800	7,123,790	1,616,421		604,500		5,361,767	23,699,164
OTHER										
School Generated Funds				3,950,000						3,950,000
Other Non-Operating Expenses										
Amortization and Write Downs										
Loss on disposal of TCA and assets held for sale										
Provision for contingencies										
Subtotal - Other				3,950,000						3,950,000
TOTAL EXPENSES	131,197,888	18,339,927	555,287	16,562,129	1,616,421	257,800	16,080,385	178,476	6,426,574	191,770,315

CAPITAL EXPENDITURES SUMMARY

	<u>2014-2015 Actual</u>	<u>2015-2016 Estimates</u>	<u>2016-2017 Estimates</u>
Minor Capital Assets (Furniture, computers, vehicles)	1,177,330	107,636	77,636
Land, Buildings, Construction in Progress			
Full Day Kindergarten	18,289	-	-
Other (short term Interest on capital projects)	109,379	105,515	136,700
BSS Gym Floor & CSS Bleachers	195,910	-	-
Stirling Day Care / Stirling Sr.	1,239,430	-	-
Trent River Public School	1,328,085	9,900,000	2,935,243
Marmora Sr	-	-	3,630,000
Playground Equipment	263,369	-	-
Harmony Public School	2,801,741	-	-
Harry J. Clarke Public School	192,714	-	-
School Condition Improvement	1,513,003	6,642,169	6,687,370
School Renewal	-	1,800,151	1,067,966
	<u>\$ 8,839,250</u>	<u>\$ 18,555,471</u>	<u>\$ 14,534,915</u>

ACCUMULATED SURPLUS/DEFICIT

	Balance at September 1	Transfer to committed capital	In-Year Increase / (Decrease)	Balance at Aug 31
Available for Compliance - Unappropriated				
Operating Accumulated Surplus	1,009,911		(366,139)	643,772
Total - Unappropriated	1,009,911	-	(366,139)	643,772
Available for Compliance - Internally Appropriated				
Retirement Gratuities	-			-
WSIB	638,908		6,000	644,908
School Renewal (previously included in pupil accommodation debt reserve)	-	-	-	-
Amounts previously included in pupil accommodation debt reserves that are not related to NPP or School Renewal	-	-	-	-
Other Purposes - Operating	-	-	-	-
Future Benefits	-	-	-	-
Committed Sinking Fund interest earned	-	-	-	-
Committed Capital Projects	-	-	-	-
Other Purposes - Capital	-	-	-	-
Committed Capital Projects	-	-	-	-
Total - Internally Appropriated	638,908	-	6,000	644,908
Total Accumulated Surplus / (Deficit) Available for Compliance	1,648,819	-	(360,139)	1,288,680
Unavailable for Compliance				
Employee Future Benefits - retirement gratuity liability .	(15,711,225)		1,870,384	(13,840,841)
Employee Future Benefits - Early Retirement Incentive Plan .	-	-	-	-
Employee Future Benefits - Retirement Health, Dental, Life Insurance Plans etc.	(256,142)		42,690	(213,452)
Employee Future Benefits - other than those above	(988,621)			(988,621)
Interest to be Accrued	(477,739)		3,786	(473,953)
School Generated Funds	2,011,198		-	2,011,198
Revenues recognized for land	700,902		-	700,902
Total Accumulated Surplus / (Deficit) Unavailable for Compliance	(14,721,627)	-	1,916,860	(12,804,767)
Total Accumulated Surplus/(Deficit)	(13,072,808)	-	1,556,721	(11,516,087)

STAFFING BY PROGRAMS - 2016-2017

Regular Program Staffing

Report staffing based on FTE as of October 31 (One decimal)

STAFFING	Elementary	Secondary	Total Regular Program
CLASSROOM INSTRUCTION			
Classroom Teachers - Other than included elsewhere	521.2	275.1	796.3
Classroom Teachers - French - Extended and Immersion			-
Classroom Teachers - Other School Based or Specialist or Resource Teachers			-
Classroom Teachers - Art (Elementary)			-
Classroom Teachers - Music (Elementary)			-
Classroom Teachers - Drama (Elementary)			-
Classroom Teachers - Physical Education (Elementary)			-
Classroom Teachers - French - Core (Elementary)			-
Classroom Teachers - Other Specialist Teachers (Elementary)			-
Classroom Teachers - Student Success Teachers (Secondary)		8.0	8.0
Classroom Teachers - Resource Teachers and Other			-
Classroom Teachers - Principals (Instruction Time Only)	1.7		1.7
Classroom Teachers - Vice-Principals (Instruction Time Only)	4.3		4.3
Classroom Teachers - Care and Treatment and Correctional Facilities			-
Total Classroom Instruction Staff	527.2	283.1	810.3
TEACHER ASSISTANTS AND EARLY CHILDHOOD EDUCATORS			
Teacher Assistants (General)		2.3	2.3
Early Childhood Educators	68.0		68.0
Care and Treatment and Correctional Facilities Assistants			-
STUDENT SUPPORT - PROFESSIONALS, PARAPROFESSIONALS AND TECHNICIANS			
Student Support Staff - Social Services	-	-	-
Student Support Staff - Child & Youth workers	10.0	10.0	20.0
Student Support Staff - Speech Services	-	-	-
Student Support Staff - Psychological Services			-
Student Support Staff - Attendance Counselling	1.0	1.0	2.0
Student Support Staff - Lunchroom or Noon Hour or Bus or Yard Supervision	-	8.5	8.5
Student Support Staff - Computer and Other Technical Services	9.5	9.5	19.0
Student Support Staff - Clerical and Secretarial			-
Student Support Staff - Other Prof and Paraprof, Teachers or Teacher Assistants	1.0		1.0
LIBRARY AND GUIDANCE			
Library and Guidance Staff - Library Teachers	2.0	8.0	10.0
Library and Guidance Staff - Guidance Teachers		10.7	10.7
Library and Guidance Staff - Library technicians	12.9	1.2	14.1
Library and Guidance Staff - Other			-
SCHOOL ADMINISTRATION			
School Administration Staff - Principals (Administrative Time)	34.9	8.0	42.9
School Administration Staff - Vice-Principals (Administrative Time)	8.7	8.0	16.7
School Administration Staff - Department Heads (Release Time)			-
School Administration Staff - Clerical and Secretarial	47.0	28.6	75.6
COORDINATORS AND CONSULTANTS			
Staff - Coordinators and Consultants	8.3	11.2	19.5
Coordinators and Consultants Staff - Clerical and Secretarial			-
TOTAL	730.5	390.1	1,120.6

STAFFING BY PROGRAMS - 2016-2017

Special Education/Total Staffing

Report staffing based on FTE as of October 31 (One decimal)

STAFFING	Special Education - Elementary	Special Education - Secondary	Continuing Ed, Summer School & Adult Day School	Other Academic	Other Non-Academic
CLASSROOM INSTRUCTION					
Classroom Teachers - Other than included elsewhere	53.9	30.3			
Classroom Teachers - French - Extended and Immersion					
Classroom Teachers - Other School Based or Specialist or Resource Teachers					
Classroom Teachers - Art (Elementary)					
Classroom Teachers - Music (Elementary)					
Classroom Teachers - Drama (Elementary)					
Classroom Teachers - Physical Education (Elementary)					
Classroom Teachers - French - Core (Elementary)					
Classroom Teachers - Other Specialist Teachers (Elementary)					
Classroom Teachers - Student Success Teachers (Secondary)					
Classroom Teachers - Resource Teachers and Other	3.0				
Classroom Teachers - Principals (Instruction Time Only)					
Classroom Teachers - Vice-Principals (Instruction Time Only)					
Classroom Teachers - Care and Treatment and Correctional Facilities	4.8	1.0			
Total Classroom Instruction Staff	61.7	31.3	-		
TEACHER ASSISTANTS AND EARLY CHILDHOOD EDUCATORS					
Teacher Assistants (General)	152.9	64.7			
Early Childhood Educators					
Care and Treatment and Correctional Facilities Assistants	2.7				
STUDENT SUPPORT - PROFESSIONALS, PARAPROFESSIONALS AND TECHNICIANS					
Student Support Staff - Social Services				-	
Student Support Staff - Child & Youth workers					
Student Support Staff - Speech Services	1.0	1.0			
Student Support Staff - Psychological Services	1.5	1.5			
Student Support Staff - Attendance Counselling					
Student Support Staff - Lunchroom or Noon Hour or Bus or Yard Supervision					
Student Support Staff - Computer and Other Technical Services	1.0	1.0			
Student Support Staff - Clerical and Secretarial					4.0
Student Support Staff - Other Prof and Paraprof, Teachers or Teacher Assistants	-	-			
LIBRARY AND GUIDANCE					
Library and Guidance Staff - Library Teachers					
Library and Guidance Staff - Guidance Teachers					
Library and Guidance Staff - Library technicians					
Library and Guidance Staff - Other					
SCHOOL ADMINISTRATION					
School Administration Staff - Principals (Administrative Time)					
School Administration Staff - Vice-Principals (Administrative Time)					
School Administration Staff - Department Heads (Release Time)					
School Administration Staff - Clerical and Secretarial			2.3		
COORDINATORS AND CONSULTANTS					
Staff - Coordinators and Consultants	7.0	1.0	1.0		
Coordinators and Consultants Staff - Clerical and Secretarial					6.0
TOTAL	227.8	100.5	3.3		10.0

STAFFING - 2016-2017
Administration, Transportation & School Operations Staffing

Report staffing based on FTE as of October 31 (One decimal)

STAFFING	Elementary	Secondary	Other Academic	Managerial or Professional	Clerical or Secretarial or Technical and Specialized	Other Non-Academic
ADMINISTRATION AND GOVERNANCE						
Admin & Govern Staff - Trustees						12.0
Admin & Govern Staff - Directors and Supervisory Officers						6.0
Admin & Govern Staff - Directors Office				2.5		
Admin & Govern Staff - Finance				2.3	4.0	
Admin & Govern Staff - Capital Planning Capacity-related				1.0	1.0	
Admin & Govern Staff - Procurement				0.5	2.0	
Admin & Govern Staff - Human Resource Administration				1.0	8.5	
Admin & Govern Staff - Payroll Administration				1.0	3.0	
Admin & Govern Staff - Administration, Other Support and Non-staff						
Admin & Govern Staff - Information Technology Administration				0.5	2.5	
Admin & Govern Staff - Other				2.0	2.6	
PUPIL TRANSPORTATION						
Pupil Transportation Staff - Managerial or Professional						
Pupil Transportation Staff - Clerical and Secretarial						
Pupil Transportation Staff - Technical and Specialized or Bus Drivers						
Pupil Transportation Staff - Transportation Assistants						
SCHOOL OPERATIONS						
School Operations Staff - Managerial or Professional				6.0		
School Operations Staff - Clerical and Secretarial					5.0	
School Operations Staff - Custodial Staff	61.3	53.0				
School Operations Staff - Maintenance	12.5	12.5				
OTHER NON-OPERATING - ALL STAFF						
Other Non-Operating - All Staff						
Total Admin., Trans. & School Ops. Staffing	73.8	65.5		16.8	28.6	18.0

Total Regular Program Staffing (page 12)	1,120.6
Total Special Education and Continuing Education Staffing (page 13)	341.6
Total Admin., Trans. & School Ops. Staffing (page 14)	202.7
TOTAL STAFFING	1,664.90