



HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
Community Threat Assessment Protocol Advisory Committee
PUBLIC MEETING MINUTES
June 24, 2013 – 11 a.m. – 1 p.m.

Members present: Thelma Goodfellow, Trustee, Lucille Kyle, Trustee, Theresa Kennedy, Algonquin Lakeshore CDSB, Jim Reily, Algonquin Lakeshore CDSB, Robert Comeau, Quinte West Fire Prevention Officer, Dave McMullen, Fire Prevention Officer, Thurlow Region, George Laroque, Nicole Chevalier, Counselling Services of Belleville and District, Adam Gosney, Counselling Services Coordinator, Loyalist College, Anthony Mann, Prince Edward O.P.P., Dave Snider, Quinte West O.P.P., Scott Burke, Stirling Rawdon Police Services, Susanne Cox, Bancroft O.P.P., Mandy Savery-Whiteway, Superintendent Safe Schools, Shelley Steele, Supervisor Safe Schools, Colleen DeMille, Assistant Superintendent of Education, Special Education Services, Wendy Sutherland, Safe Schools Team, Kelly Towers, Attendance Counsellor.

Regrets: Kathleen Manderville, Principal, Quinte Mohawk School, Hans Verbeek, Belleville Police Services, Cason Buikema, Highland Shores CAS, John Lake, Belleville Fire Department, Norm Mitts, Belleville Fire Department, Mayor Neil Ellis, Jeff Waplak, Applewood, Krishna Burra, Limestone District School Board, Linda Seeley, Youth Probation Services, Lee Prophet, Child and Youth Counsellor, Melanie Dunlop, Mental Health Lead, Algonquin Lakeshore CDSB, Megan Luke, Children's Mental Health Association, Kelly Woodcox, Highland Shores Children's Aid Society, Jeannie St. Germain, Highland Shores Prince Edward County Children's Aid Society, Lisa Resmer, Hermon Public School, Meghan Peckham, Student Trustee, Shelley Steacy, Attendance Counsellor, Geoff Said, Coordinator.

Resource: Mandy Savery-Whiteway, Superintendent Safe Schools, Shelley Steele, Safe Schools Team

Minutes: Dot Burshaw

Welcome

Superintendent Savery-Whiteway welcomed the committee and invited everyone to join in a working lunch.

Overview and Introductions

Superintendent Savery-Whiteway welcomed and thanked the committee for attending the meeting. She shared information with regard to the re-structuring of the senior team responsibilities with the new portfolio "School Climate and Student Well-Being Services Team." She explained the new portfolio. It will include Safe Schools, Mental Health, Attendance Counsellors and the Child and Youth Counsellors. Safe, inclusive and accepting schools are essential for student achievement and well-being. That is why the government introduced Bill

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13, the *Accepting Schools Act*. The new portfolio will support conditions for supporting learning cultures that actively promote mental health and well-being. She introduced Assistant Superintendent Colleen DeMille who is the lead in this new portfolio.

Safe Schools Portfolio

Superintendent Savery-Whiteway gave a brief overview of the Community Threat Assessment Protocol at the request of one of the committee members. The Protocol was developed in 2009 and reflects the work of J. Kevin Cameron, Director of the Canadian Centre for Threat Assessment and Trauma Response, the Yukon Threat Assessment Program (Y-TAP) and, the Alberta Children and Youth Initiative. She stated that the Hastings and Prince Edward District School Board and community partners are committed to making our schools safe for students and staff, volunteers and visitors. HPEDSB will respond to all student behaviours which pose a potential risk to other students, staff and members of the community. It is hoped that early intervention measures by the school board and community team members will prevent school violence. The effective implementation of the protocol will support collaborative planning to prevent traumatic events. In addition, the timely sharing of information about students who pose a risk for violence towards self and/or others will ensure that supportive and preventive plans are put in place.

The strength of this school board/community partnership lies in the multidisciplinary composition of the response team. Without delay the response team will share and review student information and the details of the threatening situation or evidence in order to collaborate effectively and make use of a board range of expertise.

Shelley Steele, the Safe Schools Supervisor gave some statistics on the in-school Level 1's and the community threat assessments. They have dropped significantly in the last three years due to the reaction times of the schools and the resources of the community partners involved.

Community Threat Assessment (CTAP) Violence Threat Risk Assessment (VTRA) Protocol – Review of the year and proposed changes to the protocol:

Shelley Steele, Safe Schools Supervisor reported to the committee that each year the protocol is reviewed for wording changes or fine tuned in some fashion. She reviewed each of these changes and asked the committee for approval. She also asked the committee for any suggestions or comments on receiving minutes at the Community Threat Assessment Protocol meetings. At one point these minutes were hand delivered to each member who was at the table. One year ago, it was determined to have these minutes emailed to everyone in attendance. She asked for suggestions or ideas of how this will continue to work. Jim Reily of the Algonquin Lakeshore CDSB commented that he asks at the beginning of each meeting who would like copies of the minutes. If they ask for them, they would get copies. Not everyone at the meeting wants a copy. Electronic notification that minutes are complete will be sent to the partners involved.

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Feedback and comments:

The committee was asked for comments or feedback to assist in refining the protocol. Some of the feedback included:

- Putting the final report in the student's OSR and whether all intervention steps were completed and revisit
- Sharing information when student is transitioning from elementary into secondary and secondary into college/university
- As cases get more complicated the review process is even more important.

Training:

Shelley Steele, Safe Schools Supervisor spoke about how this team was invited to Ottawa to share our training strategies with them.

She announced a Level 2 VTRA training is scheduled for October 8 and 9, 2013, here at the Education Centre in conjunction with Limestone District School Board featuring Kevin Cameron as the guest speaker. Superintendent Savery-Whiteway also commented on the close connection this board has with Kevin. He has taken HPEDSB's protocol with him to Los Angeles, Washington, the Yukon, Alberta and Saskatchewan.

A re-fresher training is scheduled for some time in the fall which would include our community partners. This will be a half day event.

Adam Gosney, Counselling Services Coordinator of Loyalist College announced some training happening there this summer. It is called **Threat Assessment Interviewing Workshop for Post-Secondary Personnel**, August 22, 23, 2013, at Loyalist College. Please see the link below for more information:



Loyalist Threat
Assesment Interviewi

Superintendent Savery-Whiteway thanked the committee for their dedication and hard work for this very worthwhile committee.

The meeting adjourned at 12:55 p.m.