



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD  
Community Threat Assessment Protocol Advisory Committee  
PUBLIC MEETING MINUTES  
September 30, 2010**

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**Members present:** Eileen Bonner, Counselling Services of Belleville and District, Geoff Said, Coordinator Special Education, Marlene Gray, Belleville Police Services, Scott Burke, Stirling- Rawdon Police, Susanne Cox, Bancroft O.P.P., Dawn Miller, Children's Mental Health Services, Linda Tighe, Children's Mental Health Services, Shannon Mercer, Canadian Mental Health Association, Shelley Steele, Safe Schools Team, Mandy Savery-Whiteway, Assistant Superintendent, Safe Schools, Jeff Ling, Belleville Police Services, Kelly Towers, Clinical Support, CYC, Julie Pohlman-Brogee, Child and Youth Counsellor Supervisor, Mike Whiteman, Quinte Health Care and David Ludington, Quinte West O.P.P.

*Regrets:* Nicole Lott, Prince Edward O.P.P. Krishna Burra, Limestone District School Board, Joanne Payne, Limestone District School Board, Garnet Goodwin, Crime Stoppers, Nicole Chevalier, Counselling Services of Belleville and District and Alana Deubel, Centre Hastings O.P.P.

*Resource:* Mandy Savery-Whiteway, Assistant Superintendent Safe Schools, Shelley Steele, Safe Schools Team

*Minutes:* Dot Burshaw

**Welcome:** Assistant Superintendent, Mandy Savery-Whiteway welcomed the group – the group introduced one another.

**Discussion/Updates:**

*Update on data and training* – Two training sessions have been planned in the board and both are open to our community partners. If you would like to register, please contact Shelley Steele. The two sessions are:

Restorative Practices Facilitator Training – North Session – Thursday, October 28 and Friday, October 29, 2010. This will be held at North Hastings Elementary School. You must attend both days and registration is limited to 36 with a cost of \$60.00 per person. Central Session – Tuesday, November 2 and Wednesday, November 3, 2010. This will be held at the Education Centre, in the Board Room. The same limit and cost applies.

Risk Assessment Level 1 Training – Thursday, November 18 and Friday, November 19, 2010. This session will be held at the Education Centre, in the board room. Registration is limited to 30 people.

*CTAP Protocol Review:*

Copies of the "Draft" 2010-2011 Community Threat Assessment Protocol document was handed out. Assistant Superintendent Mandy Savery-Whiteway explained some changes that have been made to the document. The committee was given some time to review these

changes and she asked for any input. The decision was unanimous to complete the document and take draft off and send the completed document out to committee members.

Assistant Savery-Whiteway then asked the committee to take a few moments and write down information they feel as a community partner would be valuable regarding the Community Threat Assessment Protocol. She handed out a document with three questions on it. They were:

1. In your experience with the CTAP process, how effective has the protocol been in establishing preventive plans for students at risk? **Replies were:**

- **Eliminating legal barriers**
- **Very positive- has allowed sharing of information from a variety of sources/agencies – this helps to create a ‘whole’ picture**
- **Has allowed a more accurate picture (some ‘minor’ items from one perspective have a different meaning with additional information)**
- **Helps to follow-up on specific students – long term**
- **Sometimes schools only fully share when CTAP comes along – very important**
- **Process helps to know the current information of students in their care**
- **Limited experience in protocol**
- **Very effective – follow up plan is focused on child, wish list would include family plan**
- **Helps understand students in terms of environmental/social history.**
- **Allows solution to include family/individual**

2. What challenges has your agency/organization encountered in implementing the protocol? How have you managed those challenges? **Replies were:**

- **Staff need to be trained**
- **Not been invited to many – one last year and one this year**
- **First was after an event – a suicide**
- **Second this year was missed but followed up next day and was made aware of planning**
- **Muddy the waters legally**
- **Sometimes some information is difficult to share i.e.; criminal code**
- **Having access to historical information i.e.; CAS files, even though youth is now over 16 years**

3. What refinements could be made to the protocol to streamline the process for your agency/organization?

- **More involvement in TAT to understand what takes place**
- **The ability to provide input as to what local hospital resources can provide**
- **Identify a CTAP Crown**
- **Each CTAP is unique – we all learn from each one**
- **Working now/review later**
- **Very straight forward**
- **Look at secondary or direct with worker contact if agency supervisor is not available**

Assistant Superintendent Mandy Savery-Whiteway thanked everyone for their input and dedication to this extremely worthwhile committee.

Next meeting – To be determined.